

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
August 9, 2017

The Board of Trustees of Vernon College met on Wednesday, August 9, 2017 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Irl Holt, Mr. Bob Ferguson, and Mrs. Joanie Rogers. Absent was Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Associate Dean of Instructional Services, Mrs. Ivy Harris, ERP/SIS Coordinator; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Payton McCormick of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the Consent Agenda containing the *Minutes of the July 19, 2017 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Dean David presented the *Financial and Investment Reports as of July 31, 2017*. Mr. Holt made the motion, seconded by Mr. Ferguson, to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Brints made the motion, seconded by Mrs. Rogers to approve the *2017-2018 College Operating Budget* as presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mrs. Rogers made the motion, seconded by Mr. Brints to approve a *Resolution to Set the 2017 Vernon College Tax Rate* as presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mr. Ferguson made the motion, seconded by Mrs. Rogers to approve the *Investment Policies, Procedures, and Strategies as required by the Public Funds Investment Act* as presented by Dean David. The motion carried unanimously.

Action Item E

Mr. Holt made the motion, seconded by Mr. Brints to approve the *2017–2018 Institutional Effectiveness Plans* as presented by Mrs. Harkey. The motion carried unanimously.

Action Item F

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the *Wilbarger County Appraisal District's 2018 Budget* as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Comments/Discussion – Mrs. Pennington requested the College look into lowering the price of vending machine drinks at the Gym for students. She is concerned that students who are on grants cannot afford the price set for a canned drink. Dr. Johnston stated the College would look in to the possibility of this.

July 20, 2107 VC Foundation Board Meeting Update – Dr. Todd Smith informed the Board that the Vernon College Foundation Board met via teleconference and discussed the following items:

- The Foundation Board approved \$15,000 to support the College’s 2017-2018 Marketing Activities.
- The Board also approved a \$6,000 grant for the 2017-2018 Peer Mentor Program.
- Dr. Johnston presented the Presidents Report
- Dean David presented the Foundation Financial Report
- Ms. Michelle A. Alexander presented the Philanthropic Report

Summer II Enrollment and Registration Update – Dean Hite stated that enrollment is down by -1.62%. This includes the five-week Summer II and the Summer eleven-week semesters. Contact hours are down -6.09%, which is a little less than last year. This decrease is because several workforce programs reduced their total number of required credit hours. The good news is that indicators show that fall is looking strong.

Annual Planning Calendar – Betsy Harkey presented the Annual Planning Calendar stating it is updated annually as part of the Vernon College planning process. It helps College personnel stay on track month to month and to ensure that at the end of the year 100% of activities in the calendar are accomplished. The College Effectiveness Committee reviewed the calendar in July.

ERP/SIS Update – Mrs. Harris updated the Board on the new system. Currently all data from the past 20 years is being pulled from the old system, Poise, into the new system.

VC Leadership Academy – Dr. Johnston stated that twelve (12) staff members would again have the opportunity to participate in another Leadership Academy class taught by him this fall. The class is open for registration at this time.

Fall Board Meeting Dates – Dr. Johnston reminded the Board of the dates for the second Wednesday of each month through the end of the year -

- (1) Regular Board Meeting – Wednesday, September 13, 2017
- (2) Regular Board Meeting – Wednesday, October 11, 2017
- (3) Regular Board Meeting – Wednesday, November 8, 2017
- (4) Regular Board Meeting – Wednesday, December 13, 2017

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) On-site Registration
 - a. Vernon Campus – Tuesday, August 15, 2017
 - b. Century City Center – Wednesday and Thursday, August 16 & 17, 2017
- (2) Classes begin Monday, August 21, 2017

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Pennington made the motion, seconded by Mrs. Rogers to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

A. Employment

1. Lori Arnold, Psychology Instructor – CCC, effective August 1, 2017 with a salary of \$41,593.
2. Marty Eakin, Rodeo Coach – Vernon, effective August 1, 2017 with a salary and College farm stipend totaling \$50,830.
3. Nick Gregory, Campus Police – CCC, effective August 14, 2017 with a salary of \$29,811

B. Resignation

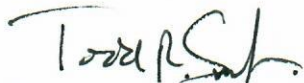
1. Donna Egoavil, Administrative Assistant, Associate Dean of Instructional Services – CCC, effective August 11, 2017

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Holt to go into closed session at 12:40 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Brints made the motion, seconded by Mr. Holt, to reconvene at 1:25 p.m. in open session. The motion carried unanimously.

No Action

There being no further business Dr. Smith adjourned the meeting at 1:26 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary